

**MINUTES OF THE MEETING OF THE  
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
JANUARY 8, 2025**

**I. CALL TO ORDER**

The meeting was called to order by President Hoyle at 7:01 p.m.

**II. ROLL CALL**

Upon roll call, the following Trustees were present in person: Trustees Kory Atkinson, Ashok Dhiman, Lauren Dixon, Ben Hoyle, Ken Johnson, Sharon Karpel and Natalie Valenti. Also Present: Director Timothy Jarzemsky.

**III. PUBLIC DISCUSSIONS**

**IV. APPROVAL OF AGENDA**

The January Board Meeting Agenda was reviewed. Trustee Valenti moved, and Trustee Dixon seconded **the motion**, that the agenda of the January 8, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

**V. APPROVAL OF MINUTES**

The minutes of the December Board meeting were reviewed. Trustee Karpel moved, and Trustee Dhiman seconded **the motion**, that the minutes of the December 11, 2024 Regular Library Board meeting be approved. The motion carried by voice vote.

**VI. TREASURER'S REPORT**

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Atkinson seconded **the motion**, that the Board approve the payment of bills for the month of January 2025, in the amount of \$58,932.24 and the transfer of approximately \$300,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Atkinson, Dhiman, Karpel, Johnson, Hoyle, Valenti and Dixon.

**VII. REPORTS**

**LIBRARIAN'S REPORT**

Attachment C shows the activities for the month of December. 14 Bloomingdale community groups and organizations participated in the 26th annual Snowman Crossing from 11/27-12/2. Groups were also invited inside to enjoy cookies, hot chocolate, coffee, and tea. The Village of Bloomingdale staff and Kelly Cusack, BPL Maintenance Supervisor, picks up and installs the trees on library grounds. The Snowman Crossing happens every year the week of Thanksgiving and ends the day before the Holiday Open House. The trees are generously donated each year by the Friends of the Library. Although the weather was a bit frosty, the annual Holiday Open House on Tuesday, 12/3 was a huge success. We had roughly 825 people in attendance. The Holiday Open House is co-sponsored by the Village of Bloomingdale. Thank you to the Bloomingdale Police and Bloomingdale Fire for delivering Santa. Santa created a magically moment where the whole Village complex light

## **VII. REPORTS (Continued)**

up. Thank you to the Public Works crews and Kelly Cusack that decorated and strung lights on all the trees and helped turn them on for the magical moment. We had lots of fun activities inside for families to enjoy that evening. Entertainment included a face painter, carolers, pianist, harpist, juggler, superhero/princess characters, refreshments, craft in the Makerspace, holiday giveaway, and a visit from Santa and Mrs. Claus. Thank you to the BPL staff who worked the event, making all these activities possible throughout the night. The Friends of the Library had a table at the event as well. Unlike other BPL events, Breakfast and Brunch with Santa is a ticketed event hosted by the Library held at the Bloomingdale Golf Club. Tickets went on sale 11/1 and sold out within 2 weeks. The tickets were sold for a minimal fee to help BPL offset some of the cost of the event. We offered two face painters, two balloon artists, a magician, a DJ and dance floor, a BPL craft, free goodies bags for all kids filled with fun holiday items and a children's book, breakfast buffet and of course, pictures with Santa and Mrs. Claus. Thank you to Winnie Wee (BO), Kandy Jones (YS), Leslie Blount (YS), Christine Karns (Circ/Tech) and Fran Fleischhacker (Circ/Tech) for their hard work assisting with this event.

### **MONTHLY STATISTICS**

Attachment D shows the activities for the month of December. Total circulation for the month of December was 20,492. This is an increase of 3.5% over December, 2023. This includes 2,565 items checked out by patrons from other libraries.

### **STANDING COMMITTEES**

**PERSONNEL** – No report.

**POLICY** – No report.

**FINANCE** – No report.

**BUILDING AND GROUNDS** – The lower level bathroom renovations began; we will work with the contractor to ensure most of the louder construction happens between 6-9 a.m. to prevent a disruption to staff and the public. The second half of the A/C replacement project is underway. Currently, the coils for the new A/C unit are being installed. Kelly Cusack, Maintenance Supervisor, is monitoring both projects closely.

### **LIAISON REPORTS**

**SWAN/RAILS** – No report.

**VILLAGE** – No report.

**FRIENDS OF THE LIBRARY** – The Friends held their first book sale since 2019 on November 16, 2024. This book sale was a pop-up style and took place for one day. They plan to have two upcoming sales in 2025. Beth Dover, PR/Marketing Coordinator, will

## **VII. REPORTS (Continued)**

assist the Friends with this.

**BIG** – The next BIG meeting will be held on January 23<sup>rd</sup> at the Village Hall.

## **VIII. UNFINISHED BUSINESS**

## **IX. NEW BUSINESS**

### **IMRF RATE 2025**

Attachment F is the final IMRF rate for 2025. The 2025 employer IMRF rate is 10.38%. The 2024 rate was 9.13%.

### **INVESTMENT OF PUBLIC FUNDS REPORT FOR OCT-DEC**

As mandated by State Law, the Library's investments were detailed in the written quarterly report.

### **50<sup>TH</sup> LOGO APPROVAL**

The 50<sup>th</sup> Anniversary committee was shown three versions of our logo to use for our 50<sup>th</sup> Anniversary. Logo B garnished the most votes with the committee. The top two designs that received the most votes from the committee were presented to the entire board. Each sample is shown in a variety of ways. Trustee Valenti moved, and Trustee Dixon seconded **the motion**, that the Board approve logo B for our 50<sup>th</sup> Anniversary. The motion carried by roll call vote: AYES: Trustees Atkinson, Dhiman, Karpiel, Johnson, Hoyle, Valenti and Dixon.

### **SUMMER CONCERT SERIES FEATURING 70'S MUSIC**

The Library will host three concerts this summer on June 13th, July 11th, and August 8th. The concerts this year will be feature 70's music to tie into our 50<sup>th</sup> anniversary celebrations throughout the year. Each concert will feature different 70's genre of music.

### **ANNUAL BOARD PLANNING MEETING-SATURDAY, FEBRUARY 8<sup>TH</sup>**

Trustee Valenti moved, and Trustee Dhiman seconded **the motion**, that the Board approve Saturday, February 8<sup>th</sup> for the Annual Board Planning meeting. The motion carried by roll call vote: AYES: Trustees Atkinson, Dhiman, Karpiel, Johnson, Hoyle, Valenti and Dixon.

### **LIBRARY CLOSING 2025**

Attachment J is a calendar with the dates that the Library will be closed in 2025. Director Jarzemsky reviewed each holiday on the calendar with the Board. Trustee Dixon moved,

**IX. NEW BUSINESS (Continued)**

and Trustee Karpiel seconded **the motion**, that the Board approve the 2025 Library Closings dates as presented. The motion carried by roll call vote: AYES: Trustees Atkinson, Dhiman, Karpiel, Johnson, Hoyle, Valenti and Dixon.

**50<sup>TH</sup> ANNIVERSARY COMMITTEE MEETING- MONDAY, JANUARY 13<sup>TH</sup>, 10 A.M.**

The 50<sup>th</sup> Anniversary committee: Director Jarzemsky, Trustees Sharon Karpiel and Kory Atkinson, Katie Richert, Youth Services Department Head, Abby Budzynski, Adult Services Department Head, Beth Dover, PR/ Marketing Coordinator and Jamie Schingoethe, Business Office Assistant Department Head, will meet on Monday, January 13<sup>th</sup> at 10 a.m. to finalize plans for the 50<sup>th</sup> anniversary. An email reminder will be sent, if any board members wish to attend.

**PER CAPITA GRANT FILLED**

Director Jarzemsky was pleased to report that BPL has successfully completed and submitted our certification on 12/12/24 and received an email confirmation and kind words from the IL State Library on 12/17/24; thus, fulfilling the regulatory obligation to the Illinois State Library.

**X. ANNOUNCEMENTS**

**XI. Executive Session**

**Semi-Annual Review of Closed Session Minutes**

As of 1/8/25, there are no minutes up for review.

**XII. Approval of items reviewed in Executive Session**

**XI. ADJOURNMENT**

Trustee Valenti moved and Trustee Dhiman seconded **the motion** to adjourn the January 8, 2025 Library Board meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

Date: \_\_\_\_\_  
(Minutes recorded by Jamie Schingoethe)